

LIMITED TENDER FOR PROCURING OF DIFFERENT PSYCHOLOGICAL TESTS IN THE DEPARTMENT OF PSYCHOLOGY, SIKKIM UNIVERSITY, GANGTOK

Ref. No: SU/2010/ACA-06/LAB-16/PSY (INST-I)-015/1022 Vol. II Dated: 13/03/2017

Sealed Quotations in prescribed format are invited by Department of Psychology, Sikkim University from Authorized Agents/Indian Manufacturers/Dealers/Registered Firms etc. for the supply of the following psychological tests, required for in the Department of Psychology, Sikkim University.

Sl. No.	Particulars	Qty
1.	Motivation Analysis Test by R. B. Cattell, J. L. Horn and A. B. Sweney (English)	One
2.	Cattell Culture Fair test of intelligence scale	One
3.	State Trait Anxiety test by Sanjay Vohra	One
4.	Burnout Inventory by K.S. Mishra	One
5.	Comprehensive Anxiety Test by Sinha	One
6.	Family environment scale by Vohra	One
7.	Memory Drum (Hand operated) (Performance)	Two
8.	P. G. I. Battery of Brain Dysfunction by D. Pershad and S. K. Verma (English)	Four
9.	Introversion-Extroversion Inventory-K(English)	One
10.	Rorschach Ink Blot Test by Herman Rorschach (English)	Two
11.	Thematic Apperception Test by Murray (TAT)(English) (original)	One
12.	Peer Victimization Scale by Sunita Bist and Manju Gera	One
13.	Meta-Cognitive Skills Scale by Madhu Gupta and Suman	One
14.	Prolonged Deprivation Scale by G. Misra and L. B. Tripathi	One
15.	Bhatia's battery of performance test of intelligence	Five
16.	16 P F Questionnaire (Indian Print)- Form 'A'	One
17.	Quality of Work Life Scale by Santosh Dhar, Upinder Dhar and Rishu Roy (English)	One
18.	Organizational Citizenship Behaviour Scale by S. Jain & V. Sharma (English)	One
19.	Myers–Briggs Type Indicator (MBTI)	Two

Terms & Conditions:

1. The products quoted should be of reputed make and model
2. Sealed quotation should be submitted along with Covering Letter, Annexure I- Company Profile (with signed photocopies of relevant supporting documents) and Annexure II – Technical and Financial bid (signed and sealed in official letter head) along with the datasheets of the products. The envelope should be super scribed as Supply of Psychological Tests at Department of Psychology.
3. The sealed quotations have to be submitted by: 27/03/2018 (5:30 P.M)
4. Earnest Money Deposit (EMD-refundable) i.e. Rs.2000/- should be remitted in the form of NEFT of any Scheduled/Nationalised Bank favouring “Sikkim University”, payable at Gangtok should be submitted to the University.

Bank account details for NEFT transaction is as follows:

1. Account Holder's Name: Sikkim University
 2. Account No: 112010100231541
 3. Account Type: Savings Account
 4. IFS Code: UTIB0000112
 5. Branch: Gangtok (SK)
 6. Bank Name: AXIS BANK
5. Bid should be strictly submitted as per the format given in Annexure I and Annexure II in the official letter head of the firm. Any alteration of the bid format will result in disqualification of the quote.
 6. The delivery of goods would be done at the risk and cost of the supplier and all products delivered would be approved only after the examination of the same is done by the Concerned Department of the University.
 7. The point of delivery is as follows: Department of Psychology, Sikkim University, 6th Mile, Samdur, Tadong, Gangtok, Pin: 737102, Sikkim.
 8. All bidding documents must be sent to the University in a sealed format by registered or speed post or hand delivered to: **Dr. Satyananda Panda, HOD, Department of Psychology, Sikkim University, 6th Mile, Tadong, Gangtok, Sikkim. Pin: 737102**
 9. The rate should be quoted including all costs such as labour charges, materials, transportation etc... No other extra charges will be entertained under any circumstances over and above the total cost quoted in the financial bid.
 10. The items should be supplied within 20 days of receiving of the supply order.

11. For any further information please contact Dr. Satyananda Panda at 09547909620.
12. The Department Research Committee (DRC), Department of Psychology, Sikkim University, has the power to reject any quotation or all quotations without citing any reasons. Decision of the Department Research Committee will be final.
13. Rate quoted should be valid for at least three months.
14. The payment for items will be done after receiving the items in good condition. EMD amount of vendor who is awarded the work will be kept as performance guarantee for 1 year after which it will be refunded on the written request of the vendor.
15. Arbitration of all disputes related to the procurement, delivery and service of the goods would be done in the Gangtok jurisdiction, Sikkim.

Note: Annexure I & II should be submitted in the official letter head of the firm.

ANNEXURE-I

COMPANY PROFILE AND FEE DETAILS

Ref. No.: ----- Dated: -----

LIMITED TENDER NOTICE – Supply of Psychological Tests at Department of Psychology,
Sikkim University

Bidding company reference no.: Dated:

FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM

1. Name of the Firm:
2. Address of the Firm:
3. Contact no:
4. Email address:
5. Registration details:
6. Permanent Account Number:
7. GST Registration Details:
8. Bank Account details including Account Number, Bank name, Branch name & IFSC code:
10. EMD fee details- Name of the bank..... NEFT no.
Date Amount

Note: Copies of the relevant documents are to be enclosed along with this annexure.

DECLARATION

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Notice Inviting the sealed quotations and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true.

Name: Designation:

[Official Seal with authorized signature]

Place:

Date:

ANNEXURE II

TECHNICAL AND FINANCIAL BID

Ref. No.: -----

Dated: -----

LIMITED TENDER NOTICE – Supply of Psychological Tests at Department of Psychology,
Sikkim University

Bidding company reference no.:

Dated:

TABLE 1 IS TO BE FURNISHED BY THE BIDDING FIRM FOR TECHNICAL AND FINANCIAL BID

Table 1: Technical and Financial Bid

Sl. No.	Particulars	Rate of GST	Unit Price	Qty	IGST	Amount in INR
1.						
2.						
3.						