



E-TENDER NOTICE

Reference No.: SU/ET/2024-25/10

Date: 04/12/2024

E-Tender Notice for “G.I roof truss and misc. works at Geology museum”, Sikkim University

Sikkim University invites item rate e-tenders from the eligible CONTRACTOR those enlisted with Sikkim PWD/MES/CPWD or other PSU engaged with execution of civil work:

“G.I roof truss and misc. works at Geology museum at Sikkim University Campus Yangang” as per the drawing at Annexure-I and terms and conditions mentioned below:

The tentative scope of work is as stipulated in the following Bill of Quantity; however, this quantity may be considered as a rough guide pertaining to the scope of work and the bidder is expected to inspect the location of work physically with respect to the drawing attached before quoting the bids.

The bidder is expected to do the necessary coordination with the Engineering cell of the University for actual scope of work.

The work mainly consists of Civil works such as, G.I roof truss including steel post, brick work followed by plastering and painting, P.V.C false ceiling, Aluminum work for doors and windows. Additionally, the basic electrical wiring is also required to be provided in the false ceiling work, considering the room size. The contractor has to provide the basic concealed wiring conduit with MS box as desired by University.

BOQ

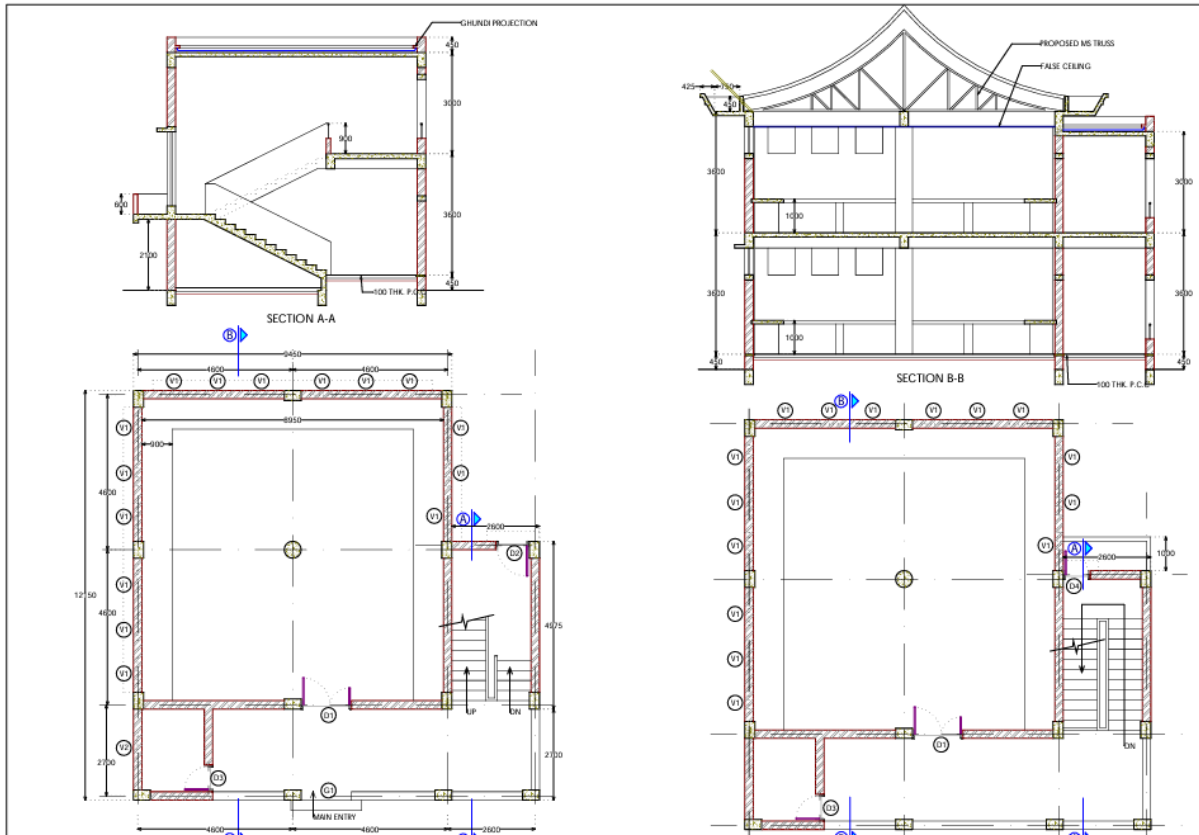
Sl.no	Particlars of items	No	Measurement of Work			Qty	Unit
			L	B	H		
1	Steel work for roof truss with tubular round/sqaure pipes including all fittings and fixture with rafter and purlin, priming of steel, pvc gutter all complete as per engineer incharge. (32mm)	1	13.00	13.00	-	210.00	Rm
						1323	KG
2	G.I roofing	1	13.00	13.00	-	169.00	Sq.m
3	PVC false ceiling with all fittings and fixtures all complete as per engineer incharge.	1	11.50	11.50	-	132.25	Sq.m

4	Half brick work (1:4 cement mortar)	1	41.00	-	3.00	123.00	Sq.m
5	Plastering with 1:4 cement mortar.	2	41.00	-	3.00	246.00	Sq.m
6	Painting interior distemper and exterior paint all complete.	2	41.00	-	3.00	246.00	Sq.m
7	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) :						
	Horizontal Beam (4 windows)	8	1.5	-	-	12.00	Rm
	Horizontal Beam (1 door)	3	1.00	-	-	3.00	Rm
	Verticle post (4 windows)	8	-	-	1.50	12.00	Rm
	(1 door)	2	-	-	2.75	5.50	Rm
				Total		32.50	
	Unit wt of aluminium section 1.2kg/Rm					39.00	Kg
8	Providing and fixing galzing at doors and windows ll complete as per engineer incharge (4mm thick glass pan).						
	Window (4 nos)	4	-	1.500	1.500	9.000	
	Door (1 no)	1	-	1.000	2.500	2.500	
				Total		11.50	Sq.m

9	Cement concrete flooring 1:2:4 including floating coat of neat cement 40mm thick 20mm nominal size of aggregate.	1	12.00	12.00	-	144.00	Sq.m
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Total

Annexure-I



The offers in the prescribed format shall be submitted online at [http://eprocure.gov.in/eprocure/app./](http://eprocure.gov.in/eprocure/app/) as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means.

a)	Availability of tender document on CPP portal/ website: http://eprocure.gov.in/eprocure/app.	04/12/2024
b)	Request Tender Document from date and time	04/12/2024 & 5.30 PM
c)	Request Tender documents till date and time	26/12/2024 & 11:00 AM
d)	Date & Time for opening online Technical bid	27/12/2024 & 11:30 AM
e)	Date and time for opening online financial bids	Shall be notified after technical bid is evaluated.
f)	Validity of tenders.	90 Days
g)	Estimated Value of the Contract	14.62 LACS/-

1. The bid should be submitted in compliance to the NIQ at: [http://eprocure.gov.in/eprocure/app.](http://eprocure.gov.in/eprocure/app/)

2. In order to participate, the bidding firm should be registered in the online e-tender portal and should have a valid authorized Digital Signature Certificate – (DSC). Bids submitted otherwise shall not be accepted.

3. An amount of Rs. 1000/- (non-refundable cost of downloaded tender form) and Rs. 43,800/- (Earnest Money Deposit) in the form of NEFT should be remitted to the account details mentioned below. The copy of bank transfer may be uploaded along with the tender document.

- Account Holder's Name : Sikkim University
- Account No : 112010100231541
- Account Type : Savings Account
- IFS CODE : UTIB0000112
- Branch : Gangtok [SK]
- Bank Name : AXIS Bank

4. The bids shall be uploaded in two cover system consisting of Technical and Financial bid.

5.1. The technical documents required shall be as follows:

- I. Technical bid with item details and eligibility fulfillment
- II. Signed copy of Tender form and authorization letter for signatory person.
- III. Company registration certificate.
- IV. Company PAN Card and G.S.T details
- V. Similar works undertaken/completed.

5.2. The financial documents required shall be as follows:

- I. Financial Bid in prescribed format on lumpsum basis.

5. Bids are to be submitted through online mode at [http://eprocure.gov.in/eprocure/app.](http://eprocure.gov.in/eprocure/app/) only no hard copy is to be sent to the University.

6. The bidder registered with Micro and small scale enterprises (MSEs) are exempted from submitting bid security/EMD based on guide line issue by department of Micro, small and medium Enterprises. (MSME). If EMD and Application fees are claimed for exemption then the relevant MSME certificate supporting the exemption claim may be uploaded along with the online tender document with Annexure I.
7. In order to participate, the bidding firm should be registered in the online e-tender portal and should have a valid authorized Digital Signature Certificate – (DSC). Bids submitted otherwise shall not be accepted.
8. The rate should be quoted including all costs such as labour charges/cess, headload, carriages, materials, GST, ESIC, EPF etc. No other extra charges will be entertained under any circumstances over and above the total cost quoted in the financial bid. The copy of ESIC & EPF registration valid up to the last date of bid submission may be uploaded by bidder.
9. The materials to be used should be of reputed make and model and duly approved by the Engineer-in-charge before execution of the same.
10. The work is to be executed at existing Geological Museum ,above the Hostel zone, Sikkim University Yangang Campus , South Sikkim. The bidders are advised to visit the site before bidding to access the work to be executed at site including head loads and carriages etc. No additional claims by the contractor would be entertained.
11. All support related to maintenance and service should be onsite during the warranty period.
12. The work should be completed within 45 days of receiving of the work order failing which delay penalty will be charged @ 1% per week subject to a maximum of 10% will be charged on the total work cost.
13. Participating firm may contact J.E Civil Sikkim University at 9547116279 for any queries related to the tender.
14. a) Payment will be made after successful completion of the work. No part or advance payment shall be made.
b) Performance security shall be retained @ 3% of work order value for minimum period of 180 days beyond the date of competition. Any defect in the executed work should be rectified by the contractor at his own cost during the defect liability period. The defect liability period of the work is 180 days from the date of completion of the work.
c) No interest shall be paid by the University on any amount held as security.
d) The University shall, except as otherwise provided, ascertain and determine by measurement the value of work done in accordance with the contract. All measurements of all items having financial value shall be entered by the contractor and compiled in the shape of the Computerized Measurement Book having pages of A-4 size as per the format of the department so that a complete record is obtained of all the items of works performed under the contract. All such measurements and levels recorded by the contractor or his authorized representative from time to time, during the progress of the work, shall be got checked by the contractor from the Engineer-in-Charge or his authorized representative as per interval or program fixed in consultation with Engineer-in-Charge or his authorized representative. After the necessary corrections made by the Engineer-in-Charge, the measurement sheets shall be returned to the contractor for incorporating the corrections and for resubmission to the University for the dated signatures by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance

15. Arbitration of all disputes related to the procurement, delivery and service of the goods would be done in the Gangtok jurisdiction, Sikkim.
16. Participating vendors should comply to the CPWD specifications (upto date on the last date of bid submission). If there is any deviation of the product used in the work, then such product shall be rejected and contractor has to re-do the work at his risk and cost.
17. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. Decision of The Registrar, Sikkim University will be final and binding to all tenderer.

**Sd/-
Registrar**

Note: All page(s) of Annexures have to be printed in official letter head and have to be duly signed and stamped by the authorized signatory.

Annexure-II
COMPANY PROFILE

Supplier's Ref. No.....

Dated.....

Tender Reference No.:SU/ET/2024-25/10

Dated: 04/12/2024

FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM

1. Name of the Firm:
2. Address of the Firm:
3. Contact no:
4. Email address:
5. Registration details:
6. Permanent Account Number:
7. G.S.T number :
8. Bank Account Number:
Bank name:
Branch name:
IFSC code:
9. Tender fee details –
Name of Bank NEFT No.
Date: Amount.....
10. EMD details –
Name of Bank NEFT No.
Date: Amount.....

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the E-tender notice and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true and the financial bid has been quoted in compliance to the item specifications listed above in Annexure III (Technical Bid).

Name:

Designation:

[Official Seal with authorized signature]

Place:

Date:

Annexure-III

Enclosure - I
CHECKLIST

Sl No.	Descriptions	Enclosed (Yes/No)
1	Company Profile – Annexure II format	
2	Work orders and completion certificate for similar works executed	
3	Undertaking for similar work executed	
4	Signed copy of Tender document	
5	Letter of authorisation	
6	Company registration/enlistment certificate	
7	Company Pan and GST certificate	
8	EPF & ESIC registration details and documents	
9	Bid security declaration	
10	Financial Bid	

Bid Security Declaration Form

Date: _____ Tender No. _____

To

The Registrar

Sikkim University

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or(ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)