



SU/EXAM/F-3/22/VGC/2022/413

7th July 2025

Notification - 30/2025

Subject: Charges for verification of authenticity of Marksheets, Certificates and other academic documents.

The following charges are applicable for verification of authenticity of Marksheets, Certificates and other academic documents.

Sl.	Category	Charges	Postal Charges
1	Central/State Government Organisations, Institutions & Universities	Nil	Within India ₹ (INR) 300/- International ₹ (INR) 1000/-
2	Private Organisations, Institutions & Companies	₹ (INR) 500/- per programme	
3	Foreign Organisations, Institutions & Companies	\$ (USD) 50 per programme	

Please Note:

- 1) The requester shall deposit the verification charge to the following account:

Account Name : **SU OTHER EXAM RECEIPT A/C**
Account no : **50200038751410**
Bank/Branch : **HDFC Bank Ltd/Gangtok**
IFSC : **HDFC0001455**

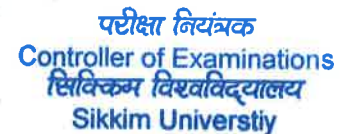
- 2) Post deposit, a copy of receipt shall have to be submitted to the office of the undersigned as proof of payment.

This is issued with the approval of the Competent Authority.


Dr. Suresh K. Gurung
Controller of Examinations (I/c)

Distribution:

1. PS to VC for kind information of the Vice-Chancellor
2. Registrar
3. Finance Officer
4. Deans of all Schools of Studies
5. Dean, Students' Welfare
6. Joint Registrar (Academic)
7. Assistant Registrar (Examinations)
8. Assistant Registrar (Finance)
9. System Management with a request to upload this notification on the website
10. Notice Board
11. Guard file


परीक्षा नियंत्रक
Controller of Examinations
सिक्किम विश्वविद्यालय
Sikkim University