

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

SU/EXAM/F-1/12/2018/VOL-VI/231

31st July 2026

Notification - 37/2026

**Subject – Schedule for collection of Certificates for 7th Convocation
Applicants who opted for collection of certificates by Self from
University - regarding**

With reference to the notification No. **27/2026**, dated **21st May 2026**, all applicants are hereby instructed to comply with the following instructions:

Instructions for In-Absentia Applicants – Collection by Self:

- 1) Schedule for collection of certificates is placed at **Annexure**.
- 2) Venue for Collection: **Students' Counter, Examination Department (Ground Floor), 6th Mile, Tadong.**
- 3) Time: **10:30 am to 4:30 pm.**
- 4) During collection applicants must produce the following for issuance of certificates:
 - A printed copy of their online application, as proof of registration; and
 - A valid photo identity document (e.g. Aadhaar, PAN, Driving License etc.).
- 5) In case an applicant is unable to collect the certificate personally, he/she may authorize only his/her **parent or spouse** to collect the certificate on his/her behalf.
- 6) In such cases, the authorized person must produce the following documents at the collection centre:
 - A copy of the Convocation application form; duly signed by the applicant;
 - A copy of the applicant's valid photo identity document (Aadhaar Card, PAN Card, Driving Licence, etc.), duly signed by the applicant;
 - A letter of authorization addressed to the **Controller of Examinations** from the applicant, indicating the name, identification details, and relationship of the authorized receiver with the applicant (**limited to parent/spouse only**);
 - A copy of the receiver's valid photo identity document duly signed by the applicant; and
 - A copy of a valid document *establishing the relationship of the receiver with the applicant as parent or spouse*, duly signed by the applicant.

Prof. Laxuman Sharma
Controller of Examinations (IC)

परीक्षा नियंत्रक
Controller of Examinations
सिक्किम विश्वविद्यालय
Sikkim University

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

Distribution -

1. P.S. to VC for information of the Hon'ble Vice-Chancellor
2. Registrar
3. Finance Officer
4. Librarian (IC)
5. Director, Yangyang Campus
6. Dean Students' Welfare
7. All Deans of Schools
8. Convocation Steering Committee
9. Convocation Sub-Committees
10. All Principals of Affiliated Colleges
11. All Heads/In-Charge of Departments
12. Joint Registrar (Academics)
13. System Management with a request to upload the notification in the University website
14. President SUSA
15. Notice Board

Schedule for issue of certificate is placed at next page.

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

Schedule for collection of Certificates for 7th Convocation
Applicants who opted for collection of certificates by Self from
University

Sl.	Week	Certificate	Institutions
1.	ONE (10th – 14th August 2026)	UG Certificates Only	1. Damber Singh College, Gangtok 2. Department of Chinese 3. Department of Music 4. Department of Psychology 5. Namgyal Institute of Tibetology, Gangtok 6. Sanchaman Limboo Government Degree College, Gyalshing 7. Sikkim Government College of Nursing, Sochakgang 8. Sikkim Government College, Burtuk 9. Sikkim Government College, Mangshila 10. Sikkim Government Institute of Science and Technology, Chisopani 11. Sikkim Government Law College, Gangtok 12. Sikkim Government Science College, Chakung 13. Sikkim Government Vocational College, Dentam
2.	TWO (17th – 21st August 2026)	UG and B.ED. Certificates Only	1. Harkamaya College of Education, Gangtok 2. Loyola College of Education, Namchi 3. Sikkim Government B.Ed. College, Soreng 4. Sikkim Government College, Namchi 5. Sikkim Government College, Rhenock
3.	THREE (24th – 28th August 2026) <i>*26th August is University Holiday</i>	UG, and M.Pharm. Only	1. Government Pharmacy College, Sajong 2. Himalayan Pharmacy Institute, Majhitar 3. Nar Bahadur Bhandari Government College, Tadong
4.	FOUR (31st August to 4th September 2026)	All PG, M.PHIL. and PHD Certificates Only	All Institutions and Departments

Controller of Examinations (IC)

Controller of Examinations
सिक्किम विश्वविद्यालय
Sikkim University