

## MINUTES OF THE 9<sup>th</sup> MEETING OF THE COLLEGE DEVELOPMENT COUNCIL HELD ON 28<sup>th</sup> May 2018 AT 2:30 PM IN MEETING ROOM OF BARAD SADAN

Ninth meeting of the College Development Council was held on 28<sup>th</sup> May 2018 at 2:30 pm in the meeting room of Barad Sadan. Following were present.

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|--|---|-------------|
| 1. Prof. Jyoti Prakash Tamang,<br>Vice-Chancellor  | - | Chairperson |
| 2. Shri Debasish Pal<br>Finance Officer  | - | Member      |
| 3. Dr. Debasish Chowdhury<br>Controller of Examinations  | - | Member      |
| 4. Prof. Irshad Gulam Ahmed,<br>Dean, School of Languages and Literature                               | - | Member      |
| 5. Prof. V. Rama Devi,<br>Dean, School of Professional Studies   | - | Member      |
| 6. Dr. S. Manivannan<br>Dean Students' Welfare   | - | Member      |
| 7. Shri D.K. Pradhan,<br>Director & Additional Secretary,<br>HE and Tech. Edn., HRDD, GoS              | - | Member      |
| 8. Dr. Premalata Mohapatra,<br>Principal, Harkamaya College of Education, Gangtok                      | - | Member      |
| 9. Dr. Parsuram Poudyal,<br>Principal, Namchi Govt. College, Namchi                                    | - | Member      |
| 10. Mrs. Kessang Wangmo Bhutia<br>Principal, Sikkim Govt. College, Gyalshing                           | - | Member      |
| 11. Dr. Satyadeep Chhetri<br>Associate Professor, Deptt. of Chemistry,<br>Sikkim Govt. College, Tadong | - | Member      |
| 12. Shri T.K. Kaul<br>Registrar  | - | Secretary   |

Prof. A.S. Chandel, Librarian could not attend the meeting. Joint Registrar (Academic) was present in the meeting to assist the Council.

The Chairman welcomed all members attending the meeting especially Dr. Parsuram Poudyal, Principal of Namchi Government College who was attending the meeting for the first time.

Thereafter agenda items were taken up.

**SECTION – 1**  
**CONFIRMATION OF THE MINUTES & ACTION TAKEN REPORT**

**CDC9.1.1: Confirmation of the minutes of the 8<sup>th</sup> meeting of the College Development Council held on 8<sup>th</sup> November 2017**

Minutes of the 8<sup>th</sup> meeting of the College Development Council held on 8<sup>th</sup> November 2017 were circulated to all the members on 24<sup>th</sup> November 2017. No comments have been received from any of the members of the Council.

The minutes of the 8<sup>th</sup> meeting of the College Development Council held on 8<sup>th</sup> November 2017 as circulated on 24<sup>th</sup> November 2017 were confirmed.

**CDC9.1.2: Action taken Report on the minutes of the 8<sup>th</sup> meeting of the College Development Council held on 8<sup>th</sup> November 2017**

The Secretary presented the Action Taken Report on the 8<sup>th</sup> meeting of the Council held on 8<sup>th</sup> November 2017. Action Taken Report was noted.

For item no. 8.4.2 (*Temporary Affiliation to SIST from Academic Session 2018-19*) it was decided that the Director, HE & Tech., HRDD, GoS will send a compliance report on fulfillment of the conditions of the Inspection Committee to the University. The University will send a follow-up visit by the same committee

**SECTION – 2**  
**REPORTING ITEMS**  
**NIL**

**SECTION – 3**  
**RATIFICATION MATTERS**

**CDC9.3.1 Proforma VIII for Inspection Team for inspection of Pharmacy College**

University had received applications from Human Resource Development Department (HRDD), Govt. of Sikkim for starting new professional colleges offering professional courses in Bachelor of Pharmacy (B.Pharm), Bachelor of Nursing, Bachelor of Technology (B.Tech.) etc. The requirements of minimum facilities in these professional colleges are ascertained by respective regulatory authorities like PCI, INC, AICTE and are different from other General colleges. The Proforma (i.e. proforma VIII) has been prepared in line with the PCI guidelines for Inspection of Pharmacy College and accorded administrative approval for use by the Inspection Team visiting proposed Pharmacy College.

The College Development Council ratified the action taken by the Vice-Chancellor in using the Proforma VIII for inspection of Pharmacy College. The Council further desired to have separate Proformae for B.Tech and Nursing courses.

**SECTION – 4**  
**MATTER FOR CONSIDERATION AND APPROVAL**

**CDC9.4.1: Inspection Report on renewal of Ph.D programme in Harkamaya College of Education for the academic year 2018-19**

Harkamaya College of Education had applied on 9<sup>th</sup> March 2018 for renewal of temporary affiliation of Ph.D programme for the academic year 2018-19. Under section 4.6 of the UGC Regulations, 2009 as amended in 2012 and under provisions of University Ordinance OD-1, University constituted an Inspection Team which visited Harkamaya College of Education on 16<sup>th</sup> March 2018. The Committee did not recommend to renew temporary affiliation of the Ph.D programme in Harkamaya College of Education for the academic year 2018-19 as the teachers with doctorates do not fulfill the eligibility criteria and are not eligible to supervise Ph.D thesis at the moment.

Principal, Harkamaya College of Education clarified that a new professor is joining from June 2018 and requested to re-consider renewal of Ph.D programme in Harkamaya College of Education. The Council appreciated the observations of the Principal and stated that rules are same for both university and its affiliated colleges. Further, it was clarified that it is not the de-affiliation of the programme and college may apply next time.

After deliberations, it was decided to recommend the report of the inspection committee for not renewing affiliation of Ph.D programme to the Academic Council.

**CDC9.4.2: Temporary Affiliation of Sikkim Government College of Nursing, Gangtok, East Sikkim**

Health Care, Human Services and Family Welfare Department, Government of Sikkim applied for temporary affiliation of Government College of Nursing to Sikkim University from the Academic year 2018-19 for offering B.Sc Nursing course. The Vice-Chancellor constituted an Inspection Committee under section 4.6 of the UGC Regulations 2009 and clause- 11 of the University Ordinance OD-1. The Inspection Committee visited the college on 9<sup>th</sup> March 2018 and submitted its report. The Inspection Team noted

that building infrastructure; adequate space for laboratory, library, hostels and other amenities are available. Government has initiated process for appointment of teachers and tutors / clinical instructors as per the norms of the regulatory body. Purchase of laboratory equipments, library books and furniture are far from satisfactory. 'No Objection Certificate' from Indian Nursing Council (INC) and Sikkim State Nursing Council (SSNC) has also not been obtained. It recommended for sending a follow-up inspection by the same committee at least one month before start of the course and after receiving the permission of Indian Nursing Council (INC), to assess the progress made and preparedness for starting the course.

After deliberations, it was decided to recommend the report of the inspection committee to the Academic Council.

**CDC9.4.3: Temporary Affiliation of Government Pharmacy College, Sajong, Rumtek, East Sikkim**

Health Care, Human Services and Family Department, Government of Sikkim applied for temporary affiliation of Government Pharmacy College to Sikkim University from the Academic year 2018-19 for offering Bachelor of Pharmacy (B.Pharm) course. The Vice-Chancellor constituted an Inspection Committee under section 4.6 of the UGC Regulations, 2009 and clause 11 of the University Ordinance OD-1. The Inspection Committee visited the college on 23<sup>rd</sup> February 2018 and submitted its report. The Inspection Team noted that there is adequate physical infrastructure. However, appointment of teaching and administrative manpower and procurement of laboratory equipments, library books and furniture is still in progress. It, therefore, recommended for sending a follow-up inspection by the same committee at least one month before start of the course and after receiving the permission of Pharmacy Council of India, to assess the progress made and preparedness for starting the course.

After deliberations, it was decided to recommend the report of the inspection committee to the Academic Council.

**CDC9.4.4: Temporary Affiliation of Damber Singh College, Samdur, Tadong for the academic session 2019-20**

Damber Singh College applied in prescribed proforma for affiliation for renewal of temporary affiliation for the academic session 2019-20. Accordingly, an inspection team was constituted vide 4.6 of UGC Regulations, 2009 and clause-11 of University Ordinance OD- 1. The Inspection team visited the college on 27<sup>th</sup> March 2018. The Inspection Team has submitted its report recommending grant of temporary affiliation to Damber Singh College for 2019-20 provided the college strictly adheres

to the norms, academic calendar, teaching schedules, evaluation methods and other requirements of the University related to affiliation of the College.

After deliberations, it was decided to recommend the report of the Inspection Committee to the Academic Council.

#### **CDC9.4.5: Course structure on Disaster Management**

The UGC vide letter dated 4<sup>th</sup> October 2017 requested to introduce compulsory courses on Disaster Management for all students of higher education. The matter was put up in 8<sup>th</sup> meeting of the Council held on 8<sup>th</sup> November 2017 wherein it was decided to include a full paper on Disaster Management as one of the compulsory papers alongside other compulsory papers like EHS/HR/PA/GS/IPR etc. in the Under-graduate programme. Further, it was decided to constitute a committee for designing the syllabus for Disaster Management. The recommendations of the 8<sup>th</sup> meeting of the Council were approved by Academic Council in its 22<sup>nd</sup> meeting held on 14<sup>th</sup> November 2017.

A five member Curriculum Development Committee was constituted for preparation of course structure and course content on Disaster Management for UG programme as notified vide office order no. 20/2018 dated 22<sup>nd</sup> January 2018.

After deliberations, it was decided to recommend the UG syllabus on Disaster Management to the Academic Council.

### **SECTION – 6 ITEMS FROM THE CHAIR**

**NIL**

The meeting ended with a vote of thanks to the Chair.

**Sd/-  
(T.K. Kaul)  
Registrar & Secretary**

**Sd/-  
(Prof. Jyoti Prakash Tamang)  
Vice-Chancellor & Chairperson**