

GROUP I – ITEMS WHICH NEED APPROVAL AND RECOMMENDATION

EC:10:01	The Chairperson calls the House to order
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Minutes:

10.01.1 The Chairperson called the House to order. The Chairperson abinitio expressed his sincere thanks to the Hon'ble Members of the first Executive Council for their august presence in this last meeting of the First Executive Council of Sikkim University and placed on record his sincere acknowledgements and gratitude for their contribution to the University building process.

EC:10:02	Obituary Reference
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Minutes:

10.02.1 The death and destruction in Japan in the recent Tsunami and Earthquake was brought before the house with deep sense of grief. As a mark of respect to the departed souls, the House observed two minutes silence.

EC:10:03	Performance Highlights by the Vice-Chancellor
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Minutes:

10.03.1 The Vice-Chancellor made his observations on various activities and progress made by the University since the last meeting of the Executive Council held on 20.02.2011. The House expressed its overall satisfaction of the performance highlights reported. Summary of the individual observations of the Hon'ble Members on various points are mentioned below.

10.03.2 Shri Bezbaruah stated that Members are very proud of their association with Sikkim University and there is no doubt about the bright future of the University. It is indeed a privilege for the members to be part of Sikkim University and wished that the University would continue to perform in the future also with the same steady pace. He suggested that the University should prepare comprehensive document which should have contents on “how we started and how much we have achieved and what are the future plans.”

10.03.3 Prof Suryavanshi stated that in the last three years University made considerable progress leaving behind other universities set up along with it. It has become one of the best institutions with its own identity. We have very few institutions in the country which aspire to have students from all over Asia. And the credit goes to the Founding Vice Chancellor and his team for their untiring efforts. It was always a delightful pleasure to be associated as a member of the Executive Council. He raised the following queries and each of which was answered by the Chairperson as mentioned below.

Question: whether in the coaching centre for SC/ST/OBC/Minorities other candidates also would be allowed?

Reply of the Chairperson: The University has kept this facility open to others as well.

Question: Under the Credit based grading system if a student comes from other university will she/he will be admitted in Sikkim University in the middle of a course?

Reply of the Chairperson: the University is aiming for designing a complete credit transfer mechanism. If the credits followed by the other University and that of Sikkim University match, the same can be done. The whole system of credit based grading requires harmonization in terms of course contents, semesters and allocated credits wherever the credits are not matching.

Question: In such cases of transfers how the degree will be awarded?

Reply of the Chairperson: The student will be awarded a joint degree of the Core Course.

Question: Whether the Internal Quality Assurance Cell formed by the University is that of IQM?

Reply of the Chairperson: Yes. It is.

10.03.4 Dr Anandkrishnan suggested that the University should prepare its Vision Document at the earliest. The Vision Document should be suitably structured in a way that “Sikkim University be called as a Research University”. In the case of Research University it should predominantly focus on Post Graduate Programmes, Inter-Disciplinary Programmes etc. The general tendency of many of the Universities is to frame Job oriented courses. This has to be linked to where exactly it is needed. Sikkim University should also encourage its colleges to follow these lines. The University faculty should aspire to do advanced research.

10.03.5 The Hon'ble Member further stated that the proportionate time spent by a student on research should be more. The University should study the Research University Vision statements of others and address it to make our University as fully research oriented.

10.03.6 Prof Mrinal Miri observed that how wonderful it is to see that the University has grown from absolute infancy to almost adulthood. As it happens the Executive Council operates in a distance mode and it is the leadership which does the work. It is good to see Sikkim University growing wonderfully well in the last 3 years. The leadership of the Founding Vice-Chancellor both as an Academic and Administrative leader played a crucial role for this. The other universities should try and emulate from Sikkim University these qualities. Now the University is growing from its adulthood to maturity it must ensure inter-disciplinary reach and work/teaching interfaces with other disciplines. It is not only mixing up of teaching various disciplines. The inter-disciplinary approach should be the primary model to follow. It would be good if the University could focus on integrated interdisciplinary teaching and research. While doing so barriers are extremely rigid and they need to be broken at the levels of teaching. For this faculty must work very hard and Sikkim University should show the way.

Summing up the discussions the Hon'ble members observed as follows.

10.03.7 Prof Anandkrishnan: The enthusiasm brought in by the Vice-Chancellor coupled with the courageous decisions made with quality and capability has brought very good reputation to the University among the peers. He expressed his high regards to the Vice-Chancellor for all his initiatives in the University building process. He also expressed his good wishes to the both teaching and non-teaching staff members of the University.

10.03.8 Shri Bezbaruah: it is a learning experience for him with Sikkim University. While he is associated with several universities in the North East and other parts of the country also, he was very proud of his association with Sikkim University.

10.03.9 Shri Nawang Gombu expressed his whole hearted satisfaction for the very good job done by the University so far and wished all the best for the future. He mentioned that this University is a proud possession of this region.

10.03.10 Prof Suryavanshi stated that was the entire University team, the Academic Council and Executive Council involved in the University building process as a homogeneous team and are responsible for the incomparable progress made by the University. The Members of the first Executive Council are always available to the University to contribute their mite for the future also.

10.03.11 Prof. Mrinal Miri mentioned that it was a wonderful experience to work with the University. The leadership of the Vice-Chancellor is exemplary and he always leads the University by setting an example. Many of the academic institutions in the country have to learn a lot from the growth and experience of Sikkim University. He expressed the hope that the problems in acquisition of land at Yangang would be sorted out soon.

10.03.12 Shri S.K.Pradhan representing the Government of Sikkim expressed that he was happy to be associated with the Executive Council of the University which provided an opportunity to him to interact with eminent intellectuals. He further stated that it should be placed on record that Government of Sikkim desires that while filling up the posts in respect of Class III and IV cadres by the University the appointments may be made considering the eligible candidates from Sikkim.

EC:10:04	Confirmation of the Minutes of the last meeting of the Executive Council held on 20.02.2011
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Minutes:

10.04.1 The Minutes of the Meeting held on 20.02.2011 which was enclosed as **Annexure EC X – 01** to the Agenda was confirmed by the House.

EC:10:05	Action Taken Report on the Minutes of the last meeting of the Executive Council held on 20.02.2011
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Minutes:

10.05.1 The Action Taken Report on the Minutes of the meeting held on 20.02.2011 which was enclosed as **Annexure EC X – 02 to the agenda** was noted and confirmed by the House.

EC:10:06	Amendment to Ordinance on Examination – clause relating to “Unfair Means”
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Minutes:

10.06.1 The House considered the amendment placed before it on the Clause relating to “Unfair Means” and approved the same for implementation.

EC:10:07	Amendment to Ordinance on Examination – clause relating to Semester Break
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Minutes:

10.07.1 The House considered the Agenda item on the clause relating to Semester Break and discussed over it. The House considered the suggestion of the Academic Council as to re-fixing the Semester Break from present ten years to 3 times of the duration course. The House accordingly approved the recommendation of the Academic Council. The House however, suggested that the said decision needs to be reviewed by the University after some period of time on the basis of its experimentation.

EC:10:08	Ordinance on Examination – Amendment to clause relating to zero semester
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Minutes:

10.08.1 The House considered the Amendment relating to Zero Semester and approved the same.

EC:10:09	Ordinance on Examination – Amendment to clause relating to Evaluation Pattern
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Minutes:

10.09.1 The House considered the amendment proposed by the University in the form of explanatory note to the clause relating to evaluation pattern and approved the same.

EC:10:10	Ordinance on Examination – Amendment to clause relating to Pass Requirements for New Courses to be introduced from 2011-12
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Minutes:

10.10.1 The House considered the amendment to the clause relating to pass requirements for the new courses to be introduced from the Academic Year 2011-12 and approved it.

10.10.2 The House also considered the following additional amendments recommended by the Academic Council.

1. For the General courses (BA/B.Com/B.Sc) in order to qualify for promotion to one semester to the immediate next semester, a candidate needs to maintain a minimum aggregate of

40% marks and must also score at least 35% marks in individual paper/subject. This could be made effective for the batch of students joining affiliated Colleges and the University from the forthcoming session in 2011-2012.

2. It was also observed in the case of pass requirements specified by the University for B.Ed/M.Ed the same are less than those prescribed by the NCTE. In that case, the student while passing the examination concerned may not be eligible to secure the employment of teaching in an institution if she/he has not scored the minimum percentage of marks prescribed by NCTE.

10.10.3 The House approved the proposal to increase the pass percentage for the pass courses that a candidate needs to secure aggregate of 40% marks and must also score at least 35% marks in individual paper/subject from the academic Year 2011-12.

10.10.4 As regards the recommendation on revision of pass percentage in the case of B.Ed/M.Ed examinations on par with that prescribed by the NCTE, the House observed that since the proposed change was aimed at a very specific profession/purpose, instead of changing the pass percentage the University can sensitize the students concerned of the position obtained.

EC:10:11	Ordinance on Examination – Amendment to clause relating to Rectification of Results
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Minutes:

10.11.1 The House considered and approved the amendments proposed to the clause relating to rectification of results in the Ordinance on Examination.

10.11.2 Prof. Mrinal Miri, also suggested that the University may consider increasing the quantum of honorarium for paper setters and evaluator.

EC:10:12	Amendment to Ordinance on Examination – introduction of clause relating to “inter college transfer of candidates”
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Minutes:

10.12.1 The House considered the recommendations of the Academic Council on the introduction of clause relating to “inter college transfer of candidates

10.12.2 The Academic Council while appreciating the far reaching and progressive nature of such amendments recommended that the said amendment requires to be re-drafted considering the provisions of choice based credit and grading system. In view of the fact, that the term of the first Executive Council is coming to an end on 4.4.2011, the Executive Council was requested to authorize the Vice-Chancellor to suitably re-draft the amendment and implement it after submission to the Academic Council in its subsequent meeting.

10.12.3 The House approved the above and authorised the Vice-Chancellor to re-draft the clause suitably and place it before the Academic Council and obtain its approval before implementation

EC:10:13	Ordinance on M.Phil./Ph.D.
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Minutes:

10.13.1 The House noted that the Academic Council only recommended the M.Phil Ordinance and directed the University to re-draft the Ordinance relating to PhD in line with the provisions of the University Grants Commission.

10.13.2 The Executive Council accordingly approved the Ordinance relating to M.Phil programme placed before it.

EC:10:14	Approval of Syllabus for B.Sc. – M.Sc. Earth Sciences
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Minutes:

10.14.1 The House considered and approved the Syllabus for B.Sc- M.Sc Earth Sciences programme placed before it as **Annexure EC X – 05**.

EC:10:15	Approval of Syllabus for B Music – M Music
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Minutes:

10.15.1 The House considered the Syllabus placed before it as **Annexure EC X – 06** and approved the same.

EC:10:16	Approval of Syllabus for BBA – MBA
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Minutes:

10.16.1 The House considered the Syllabus for BBA-MBA placed before it as **Annexure EC X – 07** and approved the same in principle.

10.16.2 The House had also considered the opinion of the Academic Council that the same may be modified at a later date in compliance with the requirements. It was further observed that the University may consider inclusion of Regulatory Papers like Business Law/Company Law, Corporate Governance, Media Management in the Syllabus which was agreed to be considered by the University.

10.16.3 The Executive Council accordingly directed the University to review the Syllabus further based on the recommendations of the Academic Council and modify it accordingly.

EC:10:17	Approval of Syllabus for BCA – MCA
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Minutes:

10.17.1 The House noted that the first draft syllabus structure brought out by the Curriculum Development Committee (**which was enclosed as Annexure EC X – 08**) and that **the** Academic Council opined that the same may be modified at a later date in compliance with the requirements.

10.17.4 The Executive Council approved the same in principle with directions to the University to complete the final Syllabus and same be submitted to the Academic Council for its consideration.

EC:10:18	Approval of Syllabus for MA in Nepali Language
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Minutes:

10.18.1 The House considered the Report of the CDC which was kept as **Annexure EC X - 09** and also the recommendation of the Academic Council that the same may be modified if needed, at a later date in compliance with the requirements.

10.18.2 The House accordingly approved the same.

EC:10:19

Approval of Syllabus for M.Sc. in Ethno botany and Social Medicine Studies

Minutes:

10.19.1 The House considered the Report of the CDC which submitted as **Annexure EC X – 10 to the Agenda**. The House also considered the recommendation of the Academic Council that the same may be modified at a later date in compliance with the requirements.

10.19.2 The Executive Council accordingly approved the same.

EC:10:20

Approval of Syllabus for M.Phil/Ph.D. in Physical Sciences

Minutes:

10.20.1 The House considered the Report of the CDC which was placed as **Annexure EC X – 11 with the Agenda** and noted that the Academic Council in its meeting held on 28th March 2011 recommended that the same may be modified at a later date in compliance with the requirements. It was also observed that due care may be taken by the University to ensure compliance with the instructions of University Grants Commission in this regard.

10.20.2 The Executive Council accordingly granted its approval on the above lines.

EC:10:21

Grant of Provisional affiliation for the year 2011-12.

Minutes:

10.21.1 The House considered the fact that granting of provisional affiliation to all the colleges will be subject to fulfillment of all the conditions laid down in the rules of affiliation of colleges including payment of affiliation fee. The House also considered the recommendation of the Academic Council that it has authorized the Vice-Chancellor to grant the provisional affiliation sought for subject to fulfillment of required conditions by the colleges concerned.

10.21.2 The Executive Council accordingly approved the above recommendation of the Academic Council placed before it.

EC:10:22	Grant of Meritorious Awards to Teachers of University and affiliated colleges
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Minutes:

10.22.1 The House considered the agenda item in detail and discussed the same elaborately. The House also carefully considered the recommendations of the Academic Council on the agenda. The Chairperson explained the methodology the University desires to follow for evaluation of the teachers.

10.22.2 During the discussion, Shri Bezbaruah observed that for evaluation of performance the instead of just voting the University may also try the weighted average methodology. He desired that the parameters developed should be comprehensive and all inclusive in character. Prof Mrinal Miri suggested that it should be ensured that the teacher also takes part in the decisions relating to teaching programmes. Strict evaluation should not be considered against the teacher. The peer review is a must.

10.22.3 Prof Anandkrishnan mentioned that evaluation of the performance of the teacher is not merely assessing her/his performance in the class room alone. He said that criteria like i) how he fulfils social commitment; ii) ability to interact ; iii) class room teaching; iv) interaction with other colleges and outside world and v) weightage to research work should be taken into consideration. It is the professional commitment with the young minds that should be evaluated and also the research initiation.

10.22.4 The Chairperson explained for the first time the University may follow a single criterion and later on evolve more parameters in the years to come.

10.22.5 The Executive Council thereafter accorded its approval to the agenda placed before it.

EC:10:23	Review of qualification for selection of faculty members in the subjects of Mass Communication¹
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Minutes:

10.23.1 The House considered the agenda item in detail and also discussed the item elaborately. Prof Anandkrishnan mentioned that while the idea of making case for revision of qualifications of the teaching faculties in the case of Mass Communication discipline is appreciable, some of the

¹ Sikkim University sincerely acknowledges the contribution of Dr. Iftexhar Ahmed, Academic Council Member in providing this Agenda item.

provisions made therein can be implemented by the University by itself. For example, the University always have the power to invite persons of rich experience in the field as Visiting Faculty members irrespective of their qualification. Professor Miri pointed out that the qualifications prescribed by the University cannot be entirely done away with as these things have been framed with a view that Teaching requires a different frame of mind. Shri Bezbaruah mentioned that this proposal could not be accepted by the Executive Council to the fact that we are interfering with the considered views and orders of UGC on the subject. Prof Anandakrishnan specified that in the name of writing to UGC the University should not surrender its right on appointment of the faculty (visiting faculty) to the University Grants Commission.

10.23.2 Prof Suryavanshi stated that it would be appropriate that we could not change the directions of the University Grants Commission in the areas where it is empowered to do so. To this Prof Anandakrishnan said that what UGC has prescribed only minimum standards and when a faculty of higher qualification is available there is no bar on the part of the University to make use of her/his services.

10.23.3 The House accordingly suggested that the matter may once again referred back to the Academic Council for review and the Vice-Chancellor be authorised to act upon the review decisions of the Academic Council on the issue.

EC:10:24	Diploma Course in Tea Management
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Minutes:

10.24.1 The House considered the agenda item and discussed the same in depth. The House appreciated that such an innovative course has very far reaching impact in the context of the importance of tea in both national and global level may attract a large number of aspirants on the management in various sectors of tea economy. The House discussed as to whether the name of the course can be changed from “Tea Management’ to some other title and later on it decided and suggested title “Diploma Course in Tea Management” be retained.

10.24.2 The House accordingly approved the Syllabus for the said course placed before it as **Annexure EC X- 13** to the agenda.

EC:10:25	Increase in consolidated pay of teaching staff on contract consequent on sanction of additional installment of DA w.e.f 1.1.2011
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Minutes:

10.25.1 The House approved the revision of consolidated salary of teaching staff proposed consequent on revision of instalment of Dearness Allowance from 1.1.2011.

10.25.2 The House also approved that the University may revise the consolidated salary of the teaching staff as and when the DA rates are revised without referring the same to the Executive Council each time for approval.

EC:10:26	Provisional sanction of Non-teaching posts
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Minutes:

10.26.1 The House provisionally sanctioned the following non-teaching posts – for which the University has submitted its proposals to the University Grants Commission for sanction.

S.No.	Cadre	Classification	Pay Band	Pay Band	Grade Pay	No. of posts sought for
1)	Deputy Librarian	A	PB 3	15600-39100	8000	1
2)	Asst. Librarian	A	PB 3	15600-39100	6000	1
3)	University Engineer	A	PB 3	15600-39100	7600	1
4)	Development Officer	A	PB 3	15600-39100	7600	1
5)	Estate Officer	A	PB 3	15600-39100	5400	1
6)	Senior Prof. Asst.	B	PB 2	9300-34800	4200	1
7)	Jr. Professional Asst	C	PB 2	9300-34800	4200	1
8)	Dy. Registrar	A	PB 3	15600-39100	7600	3
9)	Asst. Registrar	A	PB 3	15600-39100	5400	2
10)	Deputy Director	A	PB 3	15600-39100	7600	0
11)	Assistant Director	A	PB 3	15600-39100	5400	0
12)	Coach	C	PB 2	9300-34800	4200	1
13)	Field Asst	C	PB 1	5200-20200	2000	0
14)	PS to VC	A	PB 3	15600-39100	7600	0
15)	PS	B	PB 2	9300-34800	4200	0
16)	Sr.PA	C	PB 2	9300-34800	4200	9
17)	PA	C	PB 2	9300-34800	4200	10
18)	Admn. Officer	A	PB 3	15600-39100	5400	3
19)	Accounts Officer	B	PB 2	9300-34800	4200	4
20)	SO	B	PB 2	9300-34800	4200	10
21)	Sr. Asst	C	PB 2	9300-34800	4200	5

22)	Technical Asst	C	PB 2	9300-34800	4200	0
23)	UDC	C	PB 1	5200-20200	2400	25
24)	LDC	C	PB 1	5200-20200	1900	10
25)	Jr. Store Keeper	C	PB 1	5200-20200	2400	1
26)	PSO	C	PB 2	9300-34800	4200	0
27)	Security Officer	B	PB 2	9300-34800	4200	0
28)	Security Supervisor	C	PB 1	5200-20200	1900	1
29)	Public Relation Officer	A	PB 3	15600-39100	5400	1
30)	Library Attendant	C	PB 1	5200-20200	1900	3
31)	Hospital Attendant	C	1S	4440-7400	1300	1
32)	Technical Attendant	C	PB 1	5200-20200	2400	1
33)	Driver	C	PB 1	5200-20200	1900	2
34)	Cook	C	PB 1	5200-20200	1900	1
35)	Transport Supervisor	B	PB 2	9300-34800	4200	1
36)	System Analyst	A	PB 3	15600-39100	5400	3
37)	Technical Assistant	C	PB 2	9300-34800	4200	3
38)	Laboratory Assistant	C	PB 1	5200-20200	2400	2
39)	Laboratory Attendant	C	PB 1	5200-20200	1900	8
40)	Scientific Officer	A	PB 3	15600-39100	5400	4
41)	Junior Scientific Officer	B	PB 2	9300-34800	4200	2
42)	Chief Medical Officer	A	PB 3	15600-39100	7600	0
43)	Medical Officer	A	PB 3	15600-39100	6600	1
44)	Junior Doctor	A	PB 3	15600-39100	5400	1
45)	Staff Nurse	C	PB 2	9300-34800	4200	1
46)	Nurse	C	PB 1	5200-20200	2800	2
47)	Pharmacist	C	PB 1	5200-20200	2800	1
48)	Nursing Assistant	C	PB 1	5200-20200	2000	1
49)	Lab Technician	C	PB 1	5200-20200	2400	0
50)	X-Ray Technician	C	PB 2	5200-20201	2400	0
Total						130

10.26.2 The House also authorized the Vice-Chancellor to hold the written examination and interview to the said posts and fill them up following the due process – as and when the sanction for the same is obtained from UGC.

EC:10:27	Nomination of Members to the Selection Committee to the recruitment of Teaching Staff on regular basis
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Minutes:

10.27.1 The House considered the agenda item and that the University has started the process of short-listing of applications for regular teaching posts it has advertised and that the – School-wise

Nominee of the Visitor is expected to be announced very soon, the House authorised the Vice-Chancellor to nominate the required number of members to the Selection Committee to the Teaching Positions as specified in the relevant provisions of Primary Statute to the Sikkim University Act. The house also authorized the Vice Chancellor to initiate the interview process and appoint the faculty members accordingly.

EC:10:28	Acquisition of Land at Siliguri for University
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Minutes:

10.28.1 The House considered the proposal and authorised the Vice-Chancellor to approach the Government of West Bengal for acquisition of about 2-3 acres of land in Siliguri to construct its offshore campus office and guest house and also initiate further action on this front including seeking of funds from University Grants Commission for the purpose.

10.28.2 The House has also instructed the University to seek the formal permission of the Ministry of Human Resource Development for the funds.

EC:10:29	Purchase of Flat at New Delhi for University Guest House
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Minutes:

10.29.1 The House considered the agenda item and accorded its approval for the University to initiate further administrative action for purchase of flat at New Delhi for University Guest House. The House has further instructed that the University should seek formal approval for the same from the Ministry of Human Resource Development before procurement action and also necessary funds from the University Grants Commission for the same.

EC:10:30	Leave Rules of Teaching Staff
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Minutes:

10.30.1 The House considered the agenda item and decided that the Leave Rules of Teaching Staff recruited on regular basis may be framed by the University and placed before the second Executive Council for approval.

10.30.2 The House had also mentioned that in terms of Section 12 (3) of the Sikkim University Act, the Vice-Chancellor may if he is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the University by or under the Act shall report to such authority in its next meeting the action taken by him.

10.30.3 Provided that if the authority concerned is of the opinion that such action ought not to have been taken, it may refer the matter to the Visitor whose decision thereon shall be final.

10.30.4 It was suggested by the House that if it becomes necessary the leave rules may be got approved by the Vice-Chancellor under the aforesaid provisions and the same be approved by the next Executive Council post-facto.

EC:10:31	Adoption of Annual Accounts for the Year 2010-11
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Minutes:

10.31.1 The House considered the agenda item and approved the same mentioning that the Annual Accounts, on the recommendation of the Finance Committee, be approved by the Vice-Chancellor under the provisions of Section 12 (3) of Sikkim University Act which provides emergency powers to the Vice-Chancellor.

EC:10:32	Delegation of Powers to the Vice-Chancellor
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Minutes:

10.32.1 The House considered the agenda item in detail. The House advised that the Vice-Chancellor in terms of Section 12 (3) of Sikkim University Act is vested with necessary powers to take immediate action on the matters of importance. All such decisions taken by the Vice-Chancellor may be reported to the next Executive Council for its information and further necessary action if any as envisaged in the Act.

10.32.2 The House thus felt that there is no necessity for it to delegate any powers to the Vice-Chancellor in view of the impending provisions contained in Section 12 (3) of Sikkim University Act.

EC:10:33	Recruitment to the post of Registrar
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Minutes:

10.33.1 The House considered the agenda item and noted the same.

GROUP II– ITEMS WHICH NEEDED RATIFICATION

EC:10:34	Approval of Zero Semester Cases
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Minutes:

10.34.1 The House noted for information the Zero Semester Cases approved by the Academic Council as contained in Annexure EC X-17 of the agenda item.

EC:10:35	Approval of Semester Break Cases
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Minutes:

10.35.1 The House noted for information the Semester Break cases approved by the Academic Council as contained in Annexure EC X-18 of the Agenda.

EC:10:36	Improvement Paper cases referred by Sikkim Government College
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Minutes:

10.36.1 The House noted the agenda item placed before it.

EC:10:37	Appointment/Resignation of Teaching and Non-Teaching Staff [Regular & Contractual]
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Minutes:

10.37.1 The House noted and ratified the appointment/resignation of the non-teaching staff [regular & contractual] mentioned in the agenda item.

EC:10:38	Report of Inspection of 5 Affiliated Colleges
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Minutes:

10.38.1 The House noted that the Academic Council collectively considered the reports of inspection of five affiliated colleges mentioned in the agenda and accepted them in principle and authorized the Vice-Chancellor to look into each case on merit for grant of provisional affiliation for the year 2011-12.

10.38.2 The House also noted that the Academic Council has further advised the Vice-Chancellor that while considering the cases for grant of temporary affiliation, he can if needed treat that the College as recognized but for the programme in which deficiency is noticed, he may withhold the affiliation.

10.38.3 The House considered the above two recommendations of the Academic Council as submitted before it and approved the same.

EC:10:39	Amendment to Ordinance on Examination relating to Evaluation Pattern
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Minutes:

10.39.1 The House noted that the amendments reported in the agenda item have been placed before the Academic Council in its meeting held on 28.03.2011 as to whether the said provisions may be continued further. It was reported to the Academic Council that the amended mechanism worked well. The House further noted that the Academic Council considered the same and recommended that the same may be continued further.

10.39.2 Considering the recommendations of the Academic Council the House approved the continuance of the amendment to Ordinance on Examination relating to Evaluation Pattern as reported in the Agenda.

GROUP III – ITEMS WHICH ARE REPORTED FOR GUIDANCE & INFORMATION

EC:10:40	Vinayaka Mission Sikkim University
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Minutes:

10.40.1 The House considered the agenda item in detail and discussed the same elaborately including the various implications the issue will have on the University both directly and indirectly. The House opined that the issue may be kept in the public domain for discussion so that a resolution may take place. Prof Anandkrishnan expressed dismay at the lethargy of the Government in taking action against such erring private educational institutions.

10.40.2 The Vice Chancellor explained to the House that the University has the following options:

- I. To write to UGC on the issue in detail
- II. To remind MHRD on the issue once again for a resolution
- III. To change the name of the University if it becomes necessary
- IV. To highlight that the Vinayaka Mission Sikkim University is not covered under section 2(f) of UGC Act

10.40.3 While discussing the issue further the House felt that the change of name of the University should be kept as the last option as a solution to the above and advised the University to follow the other points as discussed by the House including those suggested by the Vice-Chancellor.

EC:10:41	Annual Report for the year 2009-10
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Minutes:

10.41.1 The House considered the Annual Report of the University for the Year 2009-10 and placed on record its appreciation for the layout and contents.

EC:10:42	University Prospectus for the year 2011-12
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Minutes:

10.42.1 The House noted the Prospectus of the University for admissions to the Academic Year 2011-12 and placed on its appreciation for the same.

EC:10:43	Progress Report on setting up of Scientific Laboratories
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Minutes:

10.43.1 The House considered and noted and deeply appreciated the Progress Report on setting up of Scientific Laboratories as **Annexure EC X – 20 to the Agenda.**

EC:10:44	Progress Report on establishment of connectivity
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Minutes:

10.44.1 The House noted the Progress Report on establishment of connectivity placed before it. Shri Bezbaruah advised that the University should create a password for each of the computer in the Library and also keep the log details.

10.44.2 Considering the fact that the internet facility in the library is available freely to both the general public and the students such a security measure is necessary on the part of the University to check against the usage of computers for terrorism related activities.

EC:10:45	Holding of UGC Net Examination by Sikkim University
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Minutes:

10.45.1 The House noted the agenda item placed before it.

EC:10:46	3rd Interactive session with affiliated colleges
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Minutes:

10.46.1 The House considered the minutes of the meeting which was placed as **Annexure EC X – 21** of the agenda item and noted the same.

EC:10:47	Status of Hiring of New Buildings
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Minutes:

10.47.1 The House was informed through the Agenda item that the University has so far hired the buildings mentioned in the table below for its academic and administrative purposes.

S.No.	Name of Building	Owner	Floor Area (sq. ft.)	Rate per Sq. Ft (Rs.)	Monthly Rent (Rs.)
1	Academic Building I	Shiva Kr. Pradhan	3156	8	25000
2	Academic Building II	Damayanti Sharma	7500	10	75000
3	Accounts Block	Deepak Chettri	5000	9	45000
5	Rathung Ganga Academic Block	Anamika Basnet	6750	9	60500
6	Narmada Pauhanri Academic Block	Jaishree Pradhan	8355	10	83500
7	Raap Jyor-Cauveri Girls Hostel	Hemlata Chettri	10983	10	109800
8	Narsing-Jhelum Evaluation Block	Prahlad Bhakti Sharma	4280	9	38500
9	Kanchenjunga Management Block	Govt. of Sikkim	11799	7	80900
10	University Guest House - I, Siliguri	Smt Urmila Lama	778.14	10	7500
11	Univesity Guest House II, Siliguri	Shri Lalit Kumar Chettri	778.14	10	7500
12	Boys Hostel and Academic Block	Shri KK Pradhan	16122	12	194900
13	New Library Building	Shri M.K.Sharma	10168	10	104269
				Total	832369

10.47.2 The House was further informed that the following buildings are proposed to be hired:

SL.NO.	NAME OF THE BUILDING OWNER	LOCATION	FLOOR AREA (SQ. FEET)	RATE (PER SQ. FEET) ²	EXPECTED DATE OF TAKE OVER	PRESENT STATUS
1	Sh. D.D.Pradhan	Development Area	17340	Quoted Rs. 20-23/- per sq.ft. [i.e. Rs.398820/- p.m.]	25.02.2011	Renovation underway in full swing. Physical verification done by CPWD on 06.03.2011
2	Sh. Madan Kumar Chettri	Daragaon	24666.80	Rs. 12 per sq. ft. [i.e Rs.295992 p.m.]	30.04.2011	Renovation to begin around April in a phased manner-floor wise. The building may be completely ready by June/July 2011 before the next Semester begins. Physical verification by CPWD is expected to be done between 9 and 16.04.2011.
3	Smt. Sobha Sharma	7th Mile, Samdur	35x45 (approx.)	Rs. 11/- per sq. ft. [i.e. Rs. 86625/- p.m.]	28.02.2011	Renovation underway in full swing. Physical verification done by CPWD on 05.03.2011
4	Sh. Basudev Pradhan	Marchak (SMILE LAND PREMISES)	1800 X 5 storeys 9000 (approx.)	Rs. 9/-per sq.ft. [i.e. Rs.109800/- p.m.]	28.03.2011	Renovation underway in full swing. Fair rent certificate from CPWD obtained.
5	Smt. K.D.Bhutia	6th mile, Tadong	11000 app.	Rs. 15/-per sq.ft. [Rs.1,65,000/-p.m.]	28.03.2011	Under Renovation. Physical verification done by CPWD on 6.3.2011.
6	Smt. Hemlata Chettri	6th mile, Tadong	9000 additional space	Rs. 10/- per sq. ft. [i.e.Rs.90,000/- p.m]	31.03.2011	Under Renovation. Physical verification done by CPWD on 6.03.2011.

10.47.3 The House was also informed through the Agenda item that the approximate rental commitment on account of the new buildings to be hired would be Rs.12 lakh per month.

² Subject to final fixation of fair rent by CPWD

10.47.4 It was stated that already the University is paying a sum of Rs. 8.5 lakh per month for the existing buildings used for office and academic purposes. Thus the total outgo per month on account of hiring of buildings would become Rs.20.5 Lakh per month (appx) which means Rs.2.5 Crore per annum.

10.47.5 The House noted all the above details placed before it for record.

EC:10:48	Position of Sanctioned Strength and Staff-in-Position
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Minutes:

10.48.1 The House was submitted with the following table which indicated the position of sanctioned posts both teaching and non-teaching as at 20.02.2011.

Teaching Positions:

S.No	Designation	Sanctioned Posts	Incumbent-in-Position	Vacancy Position	Reasons for vacancy
1.	Professor	29	0	29	Waiting for selection of incumbents on regular basis for the departments which are functional
2.	Associate Professor	68	0	68	Waiting for selection of incumbents on regular basis for the departments which are functional
3.	Assistant Professor/Associate Fellow	104	49 (contractual)	55	For the existing departments the incumbents have been recruited on contractual basis and the vacancy position indicates that for the departments to be opened. In this case also the posts are being filled up on regular basis.

10.48.2 The distribution of incumbent-in-position of teaching posts - department-wise was as given in the table below.

S.No	Designation	Departments	Sub-Total	Total
1	Assistant Professors	Microbiology	3	
		Sociology	3	
		Peace & Conflict	3	
		IR	3	
		Floriculture	4	

		Psychology	2	
		Law	3	
		Physics	4	
		Geography	4	
		Chemistry	3	
		Mass Com	4	
		Economics	3	
		Chinese	4	
			43	43
2	Associate Fellow			6
			Total	49

10.48.3 The position of non-teaching posts was as below.

Non-Teaching Sanctioned Strength & Incumbent-in-Position as on 01.04.2011							Reasons for vacancy/excess
S.No	Post	Sanction No	IIP Regular No	IIP Contractual No	IIP Total No	Vacancy No	
GROUP A							
1	VC	1	1	0	1	0	Nil
2	Registrar	1	0	0	0	1	Recruitment is being done.
3	FO	1	1	0	1	0	Nil
4	COE	1	0	0	0	1	To be recruited
5	Librarian	1	0	0	0	1	Joining of the selected candidate is awaited.
6	Dy. Registrar	2	3 ³	0	3	-1	One post of OSD sanctioned by the EC is being operated in addition to 2 posts sanctioned by UGC.
7	Asst Registrar	3	3	0	3	0	Nil
8	PS	3	1	0	1	2	To be recruited
	Sub-Total (A)	13	8	0	9	4	
GROUP B							
10	Section Officer	4	1	1	2	2	To be recruited
	Sub-Total (B)	4	1	1	2	2	
GROUP C							
11	Assistant	2	2	2	4	-2	To manage the workload additional manpower is deployed by contractual appointment. This excess will be adjusted once additional non-teaching posts are sanctioned by UGC

³ Includes one post of Officer on Special Duty approved by the Executive Council in its meeting held 3.11.2010 and filled up on deputation in February 2011.

12	UDC	2	2	10	12	-10	-do-
13	LDC	4	4	6	10	-6	-do-

10.48.4 The Overall Human Resource position of staff [both teaching & non-teaching] including support staff was submitted before the House in the table below:

S.No.	Name of post	Academic/Non-Academic	Men-in position
1)	Vice-Chancellor	Non-Academic	1
2)	Chief of Finance [Finance Officer]	Non-Academic	1
3)	Fellow (Academic)	Non-Academic	1
4)	Associate Fellow	Non-Academic	6
5)	Executive -Programme	Non-Academic	1
6)	Executive – System Analyst	Non-Academic	1
7)	Assistant Professor	Academic	43
8)	Manager [Deputy Registrar]	Non-Academic	3
9)	Deputy Manager [Assistant Registrar]	Non-Academic	3
10)	Senior Executive [Section Officer]	Non-Academic	2
11)	Executive [Assistant]	Non-Academic	2
12)	Assistant Executive [Upper Division Clerk]	Non-Academic	12
13)	Junior Executive [Lower Division Clerk]	Non-Academic	10
14)	PA	Non-Academic	1
15)	Library Professional	Non-Academic	2
16)	Library Assistant	Non-Academic	2
17)	Cook	Non-Academic	1
18)	Driver	Non-Academic	1
19)	Office Support/Cleanliness Support	Non-Academic	25
	Total		118

10.48.5 The House noted the above details for record.

EC:10:49

Increase in intake capacity of Harkamaya College- M.Ed

Minutes:

10.49.1 The House considered the agenda item and also the recommendation of the Academic Council on this. As recommended by the Academic Council while the University while cannot deny the additional intake capacity sanctioned by the NCTE, the University could write to the NCTE mentioning about the deficiencies noticed by it in the college so that the views of the University would be kept on record.

10.49.2 The House endorsed the views of the Academic Council and directed the University to initiate appropriate action accordingly.

EC:10:50

Increase in intake capacity of M.Pharm Course – Himalayan Pharmacy Institute

Minutes:

10.50.1 This item was explained orally during the meeting by the Secretary. The House considered the agenda item explained. Prof Anandkrishnan mentioned that University owes its responsibility to the Society also. Considering the deficiencies explained about the college and its infrastructure it was suggested that the University should not allow the increase in intake capacity unless all the problems are properly addressed.

EC:10:51

Introduction of Internal Quality Assurance Cell

Minutes:

10.51.1 The House noted the agenda item and also that the same would be submitted to the Academic Council for its consideration in its next meeting.

EC:10:52

Gender Sensitisation Unit in Sikkim University

Minutes:

10.52.1 The House considered the Agenda and placed on record its appreciation for the effort taken by the University in this direction.

EC:10:53

Any Other item with the permission of the Chair

Minutes:

10.53.1 There being no other item the meeting ended with thanks to the Chair. The Chairperson placed his appreciation on record for the highly valuable guidance and direction the first Executive Council provided to the University during its term and mentioned but for which the University would not have progressed this much. He also mentioned that each Member of the House took keen interest in the University affairs and provided all support to it. The Founding Vice Chancellor mentioned that it is rarely that the Universities get to interact and receive guidance from such an experienced and knowledgeable academics and administrators and public figures as the members of the very first Executive Council. The wisdom it received at the very initial stage of the University building project will go a long way in making this university as one of the best in the country.

While reciprocating to the remarks of the Founding Vice-Chancellor the Prof Anandkrishnan mentioned that the past three years was very engaging and the enthusiasm and energy displayed by the Vice Chancellor in giving this shape to this University despite such adverse situations and circumstances are very laudable. He mentioned that the Vice Chancellor has very courageously given new directions in the arena of quality education and he has very good reputations among the peers in the country. Several senior policy makers have high regard and respect for you the Vice Chancellor. I wish the Vice Chancellor good luck for the fulfillment of his dreams. He extended deep appreciation to MR PV Ravi for working together so well and for extending support to the Executive Council and also asked the Vice Chancellor to convey the Executive Councils' highest appreciation to all the faculty and staff members for their untiring work and contributions.

10.53.2 Shri Bezbaruah hoped that with this pace of quality education Sikkim University would be able to resolve many of the fundamental problems of the North east region.

10.53.3 Prof Suryavanshi mentioned that we have developed attachment to Sikkim University and asked the University to seek any support even after his term is over. The University could achieve so much in such a short period of time and we hope it would make significant progress in the course of next few years.

10.53.4 Prof Mrinal Miri while applauding the Vice Chancellor's efforts mentioned that the Vice Chancellor's leadership has been absolutely exemplary and has led an example. This unfortunately is lacking in many other academic institutions. There are things to learn about what is happening in Sikkim University.

10.53.5 Hon'ble Members observed that while the Executive Council is the administrative body which can give directions the implementation of the same is with the Vice Chancellor and his team. The House expressed in high appreciation and deep satisfaction for the wonderful performance of the Vice-Chancellor and his University team and conveyed its best wishes to continue the same in the years to come with the same amount of zeal, enthusiasm, commitment and hard work.

10.53.6 The Chairperson thereafter presented to the Hon'ble Members the University Mementos.

Sd/-
(Dr. Jyoti Prakash Tamang)
Registrar & Secretary,
Executive Council